

1. General information on company / location

(for companies with multiple locations, please complete the form for each individual location)

Please return to the following e-mail address: <mailto:foodcert@tuev-nord.de>

Location no. _____ of _____	
Name and company type *	
Street/house number *	
Postcode/city/country *	
Contact person/position *	
Tel-no.*	
Email-adress*	
Homepage	
Official company registration no.*	
VAT ID no. *	
Description of the product groups *	
Scope/brief description of the production process / activity *	
Number of HACCP-Studies	
Are there seasonal activities?*	
Language used in the company *	
Documentation available in the following languages (e.g. management review, internal audit, risk analysis, analysis manual) *	
Preferred audit language *	
Preferred report language *	
Total number of employees *	
Employees calculated as full-time equivalents (FTE)*	
Number of shifts *	

Number of employees per shift calculated as full-time equivalents (FTE)*	Shift 1		Shift 2		Shift 3	
Administrative employees calculated as full-time equivalents (FTE)* *						
Size of production area including storage spaces *						
Are there outsourced processes (e.g. banding, packaging, warehousing) and/or subcontractors? *						
Is there another location under the same legal entity where manufacturing processes and/or logistical activities are carried out (off-site activities) ?	<input type="checkbox"/> yes <input type="checkbox"/> no If yes, is the location certified against a GFSI recognized scheme? <input type="checkbox"/> yes <input type="checkbox"/> no If not, please provide the following information: 1. Name and Address of the location 2. Product specific activities on the location 3. Number of employees calculated as full-time equivalents (FTE)					
Are there centralised processes (processes organised by head office for multiple locations, e.g. purchasing, sales, product development)?	<input type="checkbox"/> yes <input type="checkbox"/> no If yes, in case of unannounced audits (only applies to IFS Food and FSSC 22000), is a separate audit of the head office desired? <input type="checkbox"/> yes <input type="checkbox"/> no					
Has the site ever been BRCGS or FSSC certified?	<input type="checkbox"/> No <input type="checkbox"/> Yes: Please enter previous site code: _____ When: _____					
Existing certifications (please enclose certificates)*						
If multiple standards are to be certified, is combined auditing desired?						
Is a pre-audit desired?						
Desired audit date (month, calendar weeks or specific appointment)						
Were you supported by a consultant?						

Has your company received in-house training from a TÜV NORD company?		If yes, please indicate training providers and trainers:	
Special features / remarks			

5. Requirements for Remote-Audits (Multiple selection possible)		
Computer with Internet access	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Conferencing tools (WebEx, Skype for Business, Zoom, etc.)	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Webcam	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Good audio equipment (microphone, speakers, headset, telephone, etc.)	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Secure and stable internet connection (LAN, WLAN), also in all areas of the production facility	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If there are specific security requirements in the client organization, the client is responsible for providing a secure internet connection	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Do the information security measures for the remote audits comply with legal requirements, statutory, regulatory or contractual obligations?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Do the information security measures of the equipment used for the remote audits correspond to the state of the art, e.g. the requirements of ISO 27002, GER BSI baseline protection or an analogous standard?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Are the people responsible for the remote audit familiar with the information security settings for running remote audits?	<input type="checkbox"/> Yes	<input type="checkbox"/> No

**compulsory fields*

I hereby confirm that our data may be stored within the framework of quotation generation, and for process and order handling.

Place, Date

Name

2. Desired Certifications

- ☐ BRC GS (Brand Reputation through Compliance Global Standard)
- ☐ Packaging
- ☐ Glass manufacture and shaping ☐ Paper manufacture and processing ☐ Metal forming
- ☐ Forming solid plastics ☐ Manufacture of flexible plastic containers ☐ Other products ☐
- Printing processes ☐ Chemical processes
- Voluntary Modules
- ☐ AM 10 Plastic Pellets loss prevention ☐ AM 11: TMS GQS
-
- ☐ HACCP
- ☐ ISO 22000
- ☐ FSSC 22000 Scope I
- ☐ announced or ☐ unannounced
- ☐ on-site or ☐ remote + on-site
- ☐ Plastics ☐ Paper and Board ☐ Metal ☐ glass and ceramics ☐ wood ☐ others
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- ☐ ISO 15378
- ☐ Sterilization processes are used
- ☐ Printing processes are used