

TÜV NORD CERT GmbH
Personenzertifizierung

via E-Mail to perszert@tuev-nord.de

Certification application IATF 16949 - Auditor (TÜV®)

Application for initial certification

1. PERSONAL DETAILS AND APPLICATION DETAILS

Salutation / Title

First name

Last name

Date of birth

Place of birth

Home adress

Telefon

E-mail

Confirmation of the information by the applicant

I hereby confirm that all the information I have provided regarding the certification process is true and correct.

Place / date

Signature of applicant

Confirmation of the company by the supervisor or managing director

Name/Adress of the company or company stamp

As a representative of the company, I confirm that all information provided by the applicant regarding the certification process on the following pages is true and correct.

Place / date

Signature of supervisor or managing director

Dieses Dokument wurde gemäß CERT-401-VA-007 freigegeben. Details zur Freigabe sind von der QM-Stelle verfügbar.

2. DETAILS OF QUALIFICATION AND PROFESSIONAL EXPERIENCE

(please attach supporting documentation)

2.1. Qualification

Required is

- Vocational qualification or
- Equivalent technical or scientific education or
- Alternatively 5 years of professional experience

(please attach supporting documentation)

2.2. Professional experience

Required is

- 2 years in a company in the automotive industry

(please attach supporting documentation)

function	Name of the company	from - till (mm/jj)

2.3. Prior experience

Required is

- Understanding of the process-oriented approach, a risk-based way of thinking, the requirements of ISO 9001 and IATF 16949, proven knowledge of Q tools and methods (e.g. SPC, VDA Volume 5/MSA, FMEA, VDA RGA/APQP, VDA Volume 2/PPAP, 8-D method) = Core Tools proven QM qualification, e.g. QB training or VDA 6.3 - process auditor

(please attach supporting documentation)

function	Name of the company	from - till (mm/jj)

(Please only enter details of currently valid certificates and enclose supporting documents.)

2.4. Specialized activity / successful completion of examination

Required is

- subject-related training course with at least 26 TU* and successful completion

(Please provide exact details of the course title and course provider)

Training took place at the TÜV NORD AKADEMIE: Yes
 No (please attach supporting documentation)

Training date:

Training title:

Scheduled **examination date:**

3. AUDITS

3.1. Auditexperience

Required is

At least two internal and/or external audits according to IATF 16949, VDA 6.x or DIN EN ISO 9001 as auditor or co-auditor with a total of two days of on-site / remote audit implementation must be verified (see guidelines). The preparation and follow-up time for an audit is not counted.

The audits must be documented with supporting documents (e.g. meaningful copies of the cover sheets of the audit reports, audit list or [Confirmation of audit activities](#)).

please attach supporting documentation.

4. GENERAL DECLARATIONS / OBLIGATIONS REGARDING THE CERTIFICATION APPLICATION

I confirm that all the information I have provided regarding the recertification process is true.

I hereby agree that

- the granted personal certification issued may be included in a list of certificate holders accessible to the public.
- the personal certification body is authorized by the certificate holder to provide information about the personal certificate issued to the certificate holder upon request.
- representatives of the accreditation body are present at examination dates and inspect my examination and certification documents.

I am aware that

- participation in the examination is also possible if I have not yet met the prerequisites according to the guideline for my requested personal certificate. If I pass the examination, I will receive confirmation of passing the exam, which I can exchange for the corresponding personal certificate within 18 months of passing the examination by proving that the required prerequisites have been met.
- false statements or misuse or the misleading use of the personal certificate can lead to the withdrawal of the certificate. The separate use of logos / symbols of the TÜV is also considered misuse.
- the personal certificate remains valid only in case of continued activity as defined in the guideline.
- there is a right of objection and appeal against decisions of the personal certification body. Objections and appeals must be received by the certification body in written form.
- my personal data will be treated confidentially by the certification body and is subject to data protection.
- in special cases of impairment (physical, cognitive, etc.) I can obtain a corresponding adjustment of the framework conditions of the examination upon prior application with medical proof to the certification body.

I commit myself

- to report any changes of my address to the personal certification body after the personal certificate has been issued.
- to notify the personal certification body of any interruption of my activity of more than two years.
- to inform myself regularly about the latest status of the ZG rulebooks.

The current General Terms and Conditions published on the TÜV NORD CERT homepage apply.