

3. Scope

The scope of a SMETA audit shall fall under one business license or the full premises of the site and shall be consistent with how the site is captured on the Sedex Site Profile (Site Information) The scope shall include the followings:

- *Any business under the same ownership, business license and/or management system which is adjacent to or within the same perimeter of the audited facility and supplies material to it, or deals with the waste it produces, or sub-contracts any part of the manufacturing or packaging process.*
- *Any business adjacent to or within the same perimeter of the audited site that shares workers or employs workers on the same payroll.*
- *Any accommodation arranged for the workers whether directly or via third parties, regardless of whether it sits under the same ownership or business license, may be in scope for the SMETA audit. If there is offsite accommodation, it may be included in scope upon your request, and be accounted for with an appropriate addition of auditor time.*
- *No manufacturing process or building being undertaken by your company shall be omitted.*
- *No facilities with different Sedex Site Profiles (ZS numbers) or with different ownership, business license, or management system can be added to the scope.*

Sites operating under the business license	Address	Distance between sites (travel time by car in hours)	Size of the production area(s) (in m²)	Main Products supplied	Actual Manufacturing Process(es) (exclude outsourced activity)	Other Process(es) (as applicable)
Site 1						
Site 2						
Site 3						
Site 4						
Site 5						
Site 6						
Site 7						
Site 8						
Site 9						