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If you should require any further information, then please do not hesitate to contact us. We will be please to help you.

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The rules and the performance specifications for the assessment according to the IFS ESG Check are applicable to the offer. The valid version of the standard as well as further applicable documents and regulations can be found on the IFS homepage (www.IFS-certification.com). The assessors are selected by TÜV NORD CERT according to the accreditation for the industry and qualification.

It covers the implementation of a sustainability management system including creation of a sustainability policy, governance commitment, due diligence and stakeholder communication. IFS ESG Check is a Verification Tool to address challenges which are crucial for companies' resilience and the planet throughout ESG (Environmental, Social and Governance) principles.

The IFS ESG Check can be applicable for companies which are already IFS certified, while also being applicable as a “standalone” standard for companies which are not IFS certified.

This check can be organized right after the IFS Audit (e.g. IFS Food, PACsecure or HPC) or can be performed at a later date. Independent of the chosen option, the check can be performed on site or remotely using ICT (Information and Communication Technologies).

The IFS ESG Check is in principle an annual verification check whose frequency could be increased within the year to show more progress.

It is a validated self-assessment creating the basis on which companies can build and later have comprehensive sustainability certifications. It consists of two parts: a self-assessment and a verification by an auditor on-site or remotely.

IFS ESG Check either as a combined audit with other IFS schemes or as a standalone audit.

There are two types of checks:

- Initial check
- Renewal check

The explanation for these types of checks is defined in the IFS Standard.

1. ASSESSMENT PROCEDURE

1.1 ASSESSMENT PREPARATION

The company shall fulfil a compulsory fields list (self-assessment) – IFS ESG Program, Annex 1: Self-Assessment Form ESG Check module.

Once completed, this compulsory fields list shall be sent back to the auditor / assessor at least fourteen (14) days before the check takes place. This list is the basis for the auditor / assessor to cross check this information and verify its real implementation during the check.

The more thoroughly the list is completed, the more representative is the impact on the overall duration.

For those cases where the company has additionally chosen the carbon footprint module, the calculation of the carbon footprint shall be done before the check takes place – IFS ESG Program, Annex 2: Self-Assessment Form Carbon Footprint module.

1.2 ASSESSMENT PERFORMANCE

The auditor has to evaluate every requirement in the Standard.

The IFS ESG Check shall be carried out in the working language of the site. The use of English is allowed in cases where it is necessary for better comprehension among the participants.

The check shall include documentation and record review/inspection connected with the answers provided within the self-assessment document. Evaluation of documents related to the specific criteria. Interviews with relevant personnel.

The scoring of the requirements consists of a basic numeric evaluation of 0-3 points. At the moment, only possible to score N/A (Not Applicable) for the requirement related to the calculation of the Product Carbon Footprint (PCF), as it is voluntary.

1.3 ISSUE OF A CONFIRMATION OF THE ASSESSMENT RESULT

The letter of confirmation is issued after a technical review and a positive certification decision by the certification body. Therefore all major non-conformities have been confirmed in a follow-up assessment or a new initial assessment and corrections and corrective actions must be available for all non-conformities, which have been verified and accepted by the assessor. The confirmation letter is generally valid for 1 year and is calculated from the date of the initial assessment plus 8 weeks. The assessment report, action plan and the letter of confirmation are entered into the IFS Audit-Portal (www.IFS-certification.com).

For registration in the IFS Audit-Portal, IFS charges € 295,00 per site, which is settled via TÜV NORD CERT. The assessment reports and confirmation letters are available to the company on the IFS Audit-Portal for download.

1.4 WITHDRAWAL/SUSPENSION OF CONFIRMATION LETTERS

An IFS ESG Letter of Confirmation shall be withdrawn by the certification body in the following situations such as:

- When any information indicates that the sustainability management system may no longer comply with the requirements of the IFS ESG Check Protocol.
- In case the production stopped and moved to a new location.
- In case of cancellation of the certification contract (between the certification body and the company).

An IFS ESG Letter of Confirmation shall be suspended by the certification body in the following situations such as:

- In case of pending investigations by the certification body following a notification by the authorities.
- In case of non-payment for the current audit by the audited production site

1.5 IFS ESG REMOTE CHECK

The company can apply for a remote IFS ESG Check utilizing ICT (Information Communication Technology).

The use of ICT during the assessment process shall only be permitted with the written agreement of both parties involved. The certification body/auditor and the site under assessment shall have appropriate information technology and environment in place. The assessed company shall have all relevant documents available on line.

The certification body shall conduct an initial risk assessment (A22F801) prior to the assessment to ensure that the realization of such is feasible.

The ICT shall be tested with the company before the planned remote audit to confirm that the ICT is appropriate, suitable and effective.

Where the ICT utilized is not functioning properly or preventing/ hampering a robust check, the check shall be aborted.

The calculation of assessment time: It is up to the CB to decide if additional time is required. Normally, 1 extra hour should be added

2. MANAGEMENT OF DEVIATIONS AND NON CONFORMITIES

Deviations and non-conformities are documented in an action plan. The client receives the action plan within 14 days after the audit to determine corrections and corrective actions. The client sends the action plan with the corrective actions to the auditor within 14 days of receipt. The corrective actions specified in the action plan must be implemented after 3 months at the latest. For corrective actions, a deadline of 12 months after the last assessment day applies. The review takes place in the next assessment. If the action plans are not submitted within the 14 days or the corrections and corrective actions are insufficient, the assessment is rated as failed. Only after a positive assessment by the assessor will the final report be issued. If one or more major non-conformities are present in the assessment, the confirmation letters must be blocked by TÜV HELLAS in the IFS Audit-Portal within 48 hours. All users with access to the IFS Audit-Portal, which the client has indicated in the list of their favourites, are informed by the IFS Audit-Portal by e-mail about the suspension of the current confirmation letter (with explanation of the identified non-conformity(ies)). The regulations for the follow-up assessment are described in the IFS ESG

Check Standard. A follow-up assessment must always be carried out on site. The assessor decides on the scope of the follow.

3. TAKE OVER OF LETTERS OF CONFIRMATIONS FROM OTHER CERTIFICATION BODIES

In general, only letters of confirmation issued by accredited certification bodies can be accepted. Organisations with confirmation letters issued by non-accredited certification bodies are to be treated as new clients. For implementation of the takeover, the client presents the last assessment report, action plan and the confirmation letter to the assessor before the assessment. A transfer can only take place within the framework with an assessment. The client shall ensure that TÜV HELLAS is selected as the responsible certification body in the IFS audit portal before the assessment

4. INTEGRITY PROGRAM

The company agrees to and is aware of the "Integrity Program" of the owners of the IFS certification system. The Integrity Programme aims a number of measures to ensure maximum quality and reliability of the IFS certification scheme, such as quality assurance activities, complaint handling and, assessments in the company by IFS management. After the assessment of the company by TÜV HELLAS, IFS Management is entitled to carry out so-called Integrity on-site Checks or Integrity Witness Assessments in the company at any time in order to disclose and exclude misuse and violations of IFS. Generally, IFS Management conducts unannounced Integrity on-site Checks, if IFS Management decides that an announced Integrity on-site Check is required due to the facts to be investigated (e.g. complaints, specific issues to be resolved where certain company representatives need to be available), IFS Management notifies the certified company and, in certain circumstances, TÜV HELLAS 0 - 48 hours before the date of the Integrity on-site Check. The company is obliged to grant IFS Management and the assessor appointed by IFS Management access to its premises. The company is also obliged to support the assessor as far as possible in carrying out the integrity on-site audit

IFS Integrity Witness Assessments are IFS assessments where a regular IFS assessment is conducted by an assessor employed or contracted by IFS management. The aim is to observe the assessor's work in an assessment situation and to evaluate whether the assessor's method and assessments are appropriate to the IFS requirements. For more information on the Integrity Programme, see www.ifs-certification.com.

5. INFORMATION ON DATA PRIVACY PROTECTION

Employees of the certified companies

IFS Management GmbH informs that data about you (name, contact data, position within your company)

will be stored at IFS Management GmbH ("Data"). This is done in conjunction with the audit against an

IFS standard of your company. The Data is included in the audit report that IFS Management GmbH receives from your company, the auditor or the certification body. The Data may also be displayed in the

IFS Audit-Portal under www.ifs.certification.com. There the Data can be viewed by retailers that have been registered for using the IFS Audit-Portal.

(1) Name and contact details of the responsible company:

IFS Management GmbH, am Weidendamm 1A, 10117 Berlin, Phone +49 (0) 3072625074, Fax: +49 (0)

030726 250 79,

dataprotection@ifs-certification.com

www.ifs-certification.com

(2) Contact data of the data protection officer

Nils Gustke, Gesellschaft für Personaldienstleistungen mbH Pestalozzistraße 27, 34119 Kassel, Phone

+49 (0) 561 7896868, Fax: +49 (0) 0561 7896861, gustke@gfp24.de, www.gfp24.de

(3) Processing purposes

IFS Management GmbH stores the data for internal administrative and own business purposes, The Data,

together with the audit reports, documents that your company has been assessed against a specific audit

of an IFS standard.

(4) Legal basis

The processing of the Data is permitted in accordance with article 6 (1) (f) GDPR. The processing of the

Data is necessary so that IFS Management GmbH can maintain its legitimate interests (internal administration and own business purposes)

(5) Data origin

You have provided the Data from your company to an auditor in connection with the audit of your company, IFS Management GmbH receives the audit report from your company, the auditor or TÜV HELLAS

(6) Duration of storage

The Data is stored by IFS Management GmbH as long as Data on your company are available in the IFS

portal at www.ifs-certification.com or as long as TÜV HELLAS which has certifies your company or the auditor who has assessed your company are still active for IFS Management GmbH. IFS Management GmbH also stores the data if it is obliged to store the data due to statutory retention

periods. The statutory retention period are six years according the section 257 German Commercial Code (HGB) and ten years according to section 147 German Tax Code (AO).

(7) Rights of the person concerned

If the legal requirements are met, you are entitled to the following rights under articles 15 to 22 GDPR: rights to information, rectification, erasure, restriction of processing, object and data portability

(8) Right of appeal to the supervisory authority

You have the right to complain to the supervisory authority in accordance with article 77 GDPR if you consider that the processing of your Data is not lawful. The address of the supervisory authority responsible for the IFS Management GmbH is:

Berliner Beauftragte für Datenschutz und Informationsfreiheit (Commissioner for data protection and freedom of information), Friedrichstraße 219, 10969 Berlin.

6. IFS LOGOS

The company must comply with the "conditions for the use of the IFS logos ", as described on the IFS homepage.