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If you should require any further information then please do not hesitate to contact us.
We will be pleased to help you.

Please contact us via mail to info.tncert@tuev-nord.de.

The following describes the certification procedure for the client (economic operator) of TÜV NORD CERT GmbH under the ISCC EU and REDcert EU certification systems. The applicable certification system is the one specified on page 1 of the associated quotation.

1. CERTIFICATION PROCEDURE

1.1. Audit Preparation

Audit preparation includes the preliminary review and assessment of the documentation and other information submitted by the client (economic operator) with regard to the requirements of the applicable certification system. The certification body carries out a risk assessment of the client on the basis of the applicable certification system.

If deviations are identified, the risk assessment indicates an elevated risk, or the outcome of the documentation assessment is negative, the client will be informed. The detailed planning of the audit is based on the results of the audit preparation.

1.2. Auditing process

The client is assessed by the certification body in accordance with the requirements of the applicable certification system (certification conditions and terms of use).

Depending on the certification system, checklists approved by the certification body and provided by the scheme owner are used for the assessment. Deviations identified must be carefully documented with regard to their nature and extent, as well as the proposed corrective actions to eliminate the deviation.

1.3. Audit follow-up

The risk assessment carried out during audit preparation may be updated after the audit. In accordance with the requirements of the applicable certification system, the auditor prepares an audit report.

1.4. Award of Certificate

Following review of the audit documentation and approval by the certification body of TÜV NORD CERT GmbH, the following steps are taken:

- the issuance of a certificate in accordance with the requirements of the applicable certification system,
- registration in the certification body's register, and
- submission of the certificate to the client and the applicable certification system.

2. SURVEILLANCE AUDIT

The provisions concerning surveillance audits apply only to (initial) certification.

The ISCC EU certification system requires mandatory surveillance audits following the first (initial) certification of a scheme user in a high-risk supply chain. For new scheme users belonging to a high-risk supply chain, a surveillance audit is conducted six months after the first certification of the respective scheme user.

For waste disposal/collection companies and traders who trade both in waste and residues (e.g. used cooking fats/oils or animal fats) and in vegetable oils (e.g. palm oil, rapeseed oil), the surveillance audit is conducted three months after the first certification (first mass balance period).

The client is obliged to inform the certification body which materials are treated as sustainable in accordance with ISCC. If, contrary to expectations, a new scheme user collects, processes, stores or trades waste or residues (or products made from them), the client must inform the certification body without delay and have the surveillance audit carried out accordingly.

The same procedure applies in cases where new collection points or traders with storage, contrary to expectations, handle both waste and residues (e.g. used cooking oil or animal fat) and vegetable oils (e.g. palm oil or rapeseed oil).

The validity of an issued certificate is limited to 12 months. After this period, the certificate expires and the client is free to decide whether to undergo the subsequent (re-)certification. In accordance with the current version of the system documents of the respective certification system, the responsible certification body must conduct a surveillance audit six months after initial certification. Earlier recertification of the client (e.g. three months after initial certification) does not release the certification body from conducting the second surveillance audit.

For the REDcert EU certification system, mandatory surveillance audits are conducted during the year for the waste and residues sector.

3. RECERTIFICATION AUDIT

The validity of an issued certificate is limited to 12 months. After this period has elapsed, the certificate expires and the client is free to decide whether to undergo the subsequent (re-)certification.

4. EXTENSION AUDIT

If the economic operator wishes to extend the scope of the assessment, a request should be sent to their contact person.

5. SHORT NOTICE AUDITS AND UNANNOUNCED AUDITS

Where there is an objective reason to do so, the certification body may conduct additional audits. These may be announced at short notice or unannounced, for example to investigate complaints, in the event of changes to relevant circumstances, or in connection with suspended certifications. The certification body determines the conditions for these audits. In such cases, objections to members of the audit team are not possible. The client bears the costs of the additional audit.

6. MANAGEMENT OF NON-CONFORMITIES

The issuance of a certificate requires that an audit has been conducted, that the applicable requirements of the respective certification system have been met, and that any necessary corrective actions have been implemented within the deadlines specified by the scheme owner.