

1. Workforce Size

**Worker : a person who is in a non-managerial position, engaged in low-paid activities. This definition includes employed and non-employed workers, for example, agency workers, security guards, kitchen staff, cleaning staff, production staff, homeworkers*

	Number of Worker*	Number of Office staff /Management
Male		
Female		
Total		

	Shift 1	Shift 2	Shift 3
Shift Period of Timing			
Number of Contracted workers			
Number of Agency workers			
Number of Home workers			
Number of Migrants-national			
Number of Migrants-foreign			
Number of young workers			
Number of workers aged 50+			
Number of apprentices, trainees			